

Cedar Rapids Zen Center – Jikyouji

MINUTES – Sangha Meeting – August 26, 2018 – Convened at 10:55 AM

Called to order by Vice President Eric Higgins-Freese

Present: Vice President Eric Higgins-Freese, Treasurer Myoho Kendall, Secretary Kelly Kruse, Resident Teacher Zuiko Redding, Jenn Day, Reuben Higgins-Freese, Chris Lui

COUNCIL was held.

MINUTES of July 22 Sangha Meeting – Motion to approve by Chris – Second by Zuiko – Carries

PRACTICE REPORT – Zuiko Redding - See Appendix A

TREASURER’S REPORT – Myoho Kendall – See Appendix B for 2nd Quarter Financial Report

- The CD that matures in April of 2019 was a bump-up rate and she bumped it up.
- Agreed to do new NTF CD at last meeting, LACCU, 2.820%
- Mutual fund split – 55.7% NTF and 44.3% as CRZC
- Higher practice expense is due to dharma talk transcription person
- Motion to accept treasurer’s report by Eric – Second by Reuben – Carries

Accounts as of 8-25-18

Checking (Hills)	\$2,902.78			
Savings (Hills)	\$10,736.91			
				\$13,639.69
N. T. F. Savings (LACCU)	\$11,339.54	05/03/21		\$11,339.54
CD	\$23,363.01	04/12/19		\$23,363.01
CD	\$29,949.69	05/25/19		\$29,949.69
CD	\$22,359.74	06/03/19		\$22,359.74
CD	\$10,710.15	06/01/23		\$10,710.15
Mutual Funds (ING)	\$37,494.39			\$37,494.39
			Grand Total	\$148,851.21

BUILDING AND GROUNDS REPORT – Zuiko Redding

Myoho's work list is at the back of the shelves in the entry for people to refer to. If you find things that need to be done, either let Myoho or Zuiko know or write it on a sticky note and attach it to the list.

Work Day – August 4 – We worked on getting the basement ready for waterproofing, tidied up the yard, and planted grass seed. Thanks to Robin Groth, Myoho Kendall, Chris Lui, John Rathbun, and Julie Shaw.

Next Work Day: September 1

- Finish arranging basement to accommodate workers.
- Yard work – pull weeds, take out finished plants.

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Active projects

- The boards for the outside stair rail are in the garage. Perhaps October installation?
- Tomlinson Cannon will be here on Monday, September 10 to begin work on waterproofing. The work should last four days.
- Sump pump. Grainger doesn't repair equipment but they supply parts. Need to look into this.
- Fix ceiling in bathroom and probably Zuiko's sitting room. The plaster is falling down. Zuiko will contact Roger Brecht, who did the kitchen for us, for an estimate and possible work.
- Wash front of house.

Projects needing attention – possible work day items

- Peeling paint on the wall of the downstairs bathroom cabinet.
- Caulk discussion room ceiling.

Finished projects – None in August

New Projects – Research smoke detectors (let's find someone to take this on).

Pending long-term projects – Things that need to get done sometime

- Painting: woodwork and walls in library, hall, office, Zuiko's room, and stairwell / touch up garage / touch up porch, paint porch deck.
- Roof – Long-term plan is to put on a new roof in 2019 or 2020.
- Refinish floors – Would be nice to begin with the zendo and the entry.
- Possible finishing of basement corner into discussion/class space.
- Sealing of basement against moisture
- Garage door may need replacement in the next few years

Did we miss anything?

We are still in need of people to help with this area or to take it over.

Communications report – Lauren Manninen

Mailchimp

August 2018

399 Recipients (+2 from previous month)

22.7% Opened the email (+2.6% from previous month) 90 opened from email

36 read newsletter from Facebook posting

Facebook Activity August

Page views: 34

Page likes: 663 +0 from last month

Page Reach: 2,438 trending up

Engagements with our posts: 260 trending up

Most popular post this month – Reached 428 people, 56 reactions, comments, & shares



OTHER BUSINESS

- Mental health first aid course – dealing with mental health crisis. 8-hour course, National Council for Behavioral Health www.thenationalcouncil.org. Jenn knows of the teacher who handles Iowa City/Cedar Rapids/Dubuque area. It costs a couple hundred dollars per person and there is funding for laypeople to take it. Jenn will send info.
- Partition like Sansinji's? Would improve light and airflow in zendo, 4-5 feet instead of large curtain we have now and could be moved. Could do a mockup to make sure we would like it. Zuiko will find out cost.
- House next door – Can we buy it? Actually, landlord told Nadine he might sell some of his properties. She could ask, Myoho will ask Gus if he would be willing to investigate.

ANNOUNCEMENTS for CRZC

Monday Night Dharma – September 3, 10, 17, 24 6:30 PM

Baika Practice – September 13, 27

Introduction to Zazen - September 19 7:30 PM

Sangha Meeting – Sunday, September 23 following dharma talk

ANNOUNCEMENTS of other events in the Cedar Rapids area

Among the Traditions – IRCLC series “Idols, Icons, Statues & Symbols” 28 Oct and 4 Nov on Coe College campus

Interfaith Thanksgiving Service – 19 November, location TBD

NEXT MEETING: September 23

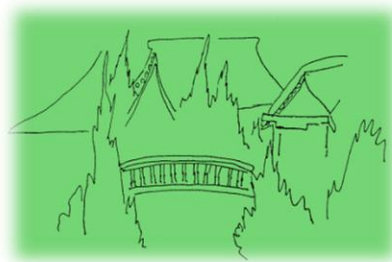
Meeting adjourned at 12:04 PM

Motion to adjourn by Myoho – Second by Kelly – Carries
Respectfully submitted by Kelly Kruse

Appendix A: Practice Report – August 26, 2018

General Impressions

We're looking forward to a bit more activity now that September is coming. August was very quiet, a nice respite. The practice is steady, and we're having lots of inquiries lately.



Center Activities

- Introductory evening – Four people came. Kelly did the evening.
- Sunday and daily sitting – Attendance on Sundays is steady. Evening and noon zazen are good.
- Baika practice – Four people these days. Julie and Jenn have joined, Annora is back.
- Monday night dharma – We have six to seven people. We've begun *Don't Be A Jerk*.
- Rakusu sewing – We are beginning to sew rakusus for incarcerated people who have received the precepts. The next date will be September 23.

Special Events

- Hoko Karnegis gave the dharma talk on August 3 and worked with the baika group on August 9.

Sangha Members' Activities

- Tim Macejak, and Tim Yukl visit the Anamosa group. Myoho Kendall visits Anamosa and Newton. Daishin McCabe visits Ft. Dodge and Newton. Myoho will visit Ft. Madison this month, too.
- Kelly teaches the introductory evening
- Lauren manages our Facebook page and the two newsletters
- Myoho represents us on the Inter-Religious Council and is taking over some of the buildings and grounds duties
- Eric manages our webpage and does technical support for our system
- Gus writes thank-you notes to donors, supplies website sayings, and mows the lawn

Zuiko's Activities

- August 12 – Sat with Anamosa men. One man received the Precepts.
- Editing translations for Sotoshu and writing for Facebook page, monthly newsletter, and *Ancient Way*
- Working on book on "Eight Awarenesses of Great People" to be published by Sanshinji's Dogen Institute.

Other Items

- Shoryu Bradley will lead the sesshin on October 14-16
- Zuiko and Myoho will visit the group in Illinois November 10
- Jisho Siebert will lead all-day sitting on November 18
- Zuiko will visit Clarinda November 16.
- Continuing to plan for Myoho's hossen shiki (shuso ceremony).

**Cedar Rapids Zen Center
2018 Second Quarter Financial Report**

	Full Year	Full Year	First & Second Quarter	
Income	2017 Actual	2018 Budget	2018 Jan.-June	% of budget
Bookstore/Library - UR	\$256.00	\$300.00	\$55.09	18.4%
Contributions - UR	\$16,393.13	\$13,500.00	\$10,266.32	75.0%
Fundraising - UR	\$8,306.56	\$8,500.00	\$630.86	7.4%
Teaching Engagements - UR	\$1,301.62	\$800.00	\$527.00	65.9%
Practice - UR	\$1,585.49	\$900.00	\$1,982.84	220.3%
Prison Fund - TR	\$106.00	\$0.00	\$20.00	--
Miscellaneous Income (rebates) - UR	\$1,040.63	\$100.00	\$1.05	1.1%
TOTAL REVENUE	\$28,989.43	\$24,100.00	\$13,483.16	55.9%
Expenses				
Housing				
a. Mortgage	\$0.00	\$0.00	\$0.00	0.0%
b. Maintenance	\$956.39	\$1,700.00	\$237.77	14.0%
c. Renovation	\$2,721.12	\$2,000.00	\$0.00	0.0%
Insurance (house/org./work comp.)	\$1,819.00	\$2,000.00	\$1,596.00	79.8%
Utilities	\$3,671.27	\$3,000.00	\$2,024.46	67.5%
Personnel (health ins./wages/mileage)	\$5,732.64	\$6,600.00	\$3,109.95	47.1%
Office Supplies & Service	\$1,522.53	\$2,500.00	\$998.17	39.9%
Fundraising	\$966.88	\$650.00	\$63.60	9.8%
Bookstore/Library (inventory)	\$500.05	\$450.00	\$196.57	44%
Practice	\$3,904.80	\$2,300.00	\$2,689.31	116.9%
Dharma School	\$0.00	\$100.00	\$0.00	0.0%
Prison Practice (reimburses bookstore)	\$638.36	\$500.00	\$565.34	113.1%
Community Support	\$285.00	\$500.00	\$200.00	40%
Miscellaneous Expenses	\$0.00	\$0.00	\$105.93	-
New Teacher Savings (transfers to savings)	\$4800.00	\$4,800.00	\$2,400	50%
TOTAL EXPENSE	\$27,518.04	\$27,100.00	\$14,187.10	52.4%
Net Budget Excess (Deficit)	\$1,471.39	-\$3,000.00	-\$703.94	-

TR = Temporarily Restricted

UR = Unrestricted